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| *Insert Parish logo here* |

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| Position title: | Reader or Lector | Position reports to: | *Parish Priest* |
| Positions reporting to this one: | None. | Other key relationships: | Parish Pastoral Associate, Parish Pastoral Council |
| Position Purpose: | The Reader or Lector is the person who proclaims the first or second reading during the Liturgy of the Word. The Liturgy of the Word is one of two principle parts of the Mass, and the faithful are fed with the Word of God. The quality of the Reader’s proclamation helps the faithful receive and respond to the Word. Readers should reflect the cultural diversity of the parish and can be female or male, young or old. | | |
| Qualifications and experience: | * No experience required as Readers are provided training. * Practices the Catholic faith through regular attendance at liturgy and reception of the Sacraments. | | |
| Training: | * All volunteers must complete the Safeguarding Essentials online training module on an annual basis. * Roles which work directly with children and young people are required to complete the Working Safely with Children and Young People online training module every 3 years. * Please note: Volunteers aged 16-17 must provide parental permission prior to undertaking online training modules. Volunteers under 16 do not undertake online training modules. * Other training as directed. | | |
| Conditions: | * This is a volunteer role. * Expected commitment is ……. hours a week/month. * Must hold a current Victorian Working with Children Check or Victorian Institute of Teaching registration. * Volunteers aged under 18 are exempt from the requirement to hold a Working with Children Check. | | |

| Skills and attributes: |
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| * Commitment to the safety of children, young people and vulnerable people * Motivated to work within the Catholic Church environment and a strong commitment to its values * Commitment to ongoing personal faith formation * Reads confidently and clearly * Honesty and integrity * Reliability * Responsibility * Willingness to work collaboratively as part of a team * Planned and organised * Willingness to participate in learning opportunities e.g. induction, training and development * Able to communicate effectively and respectfully with others * Flexible and adaptable * Respect confidentiality and privacy |

| Key Results Areas: | Key Duties: |
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| Preparation | * Prays before reading. * Considers how the assigned reading relates to the Gospel. * Identifies the type of passage, for example as a story, parable, prophecy, or letter. * Considers the meaning. * Practises reading the text several times, first in silence and then aloud. * Prays again. |
| Reading during the Liturgy of the Word | * Arrive in a timely manner prior to the commencement of the Mass, allowing enough time for preparation and set up. * Reads the scriptures. |
| Training | * As required, assists in training other Readers. |

**Further reference:**

- *The Reader of God’s Word*, Melbourne: Archbishop’s Office for Evangelisation, 2013.