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| *Insert Parish logo here* |

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| Position title: | Youth Minister or Leader | Position reports to: | Parish Priest |
| Positions reporting to this one: | This position will involve the supervision of volunteers, including volunteers aged under 18 years. | Other key relationships: | Archdiocesan Office for Youth, Parish Pastoral Associate, Parish Pastoral Council |
| Position Purpose: | The Youth Minister or Leader will help involve young people in the life and mission of the Catholic Church at [*name of parish*] through leading the fortnightly youth group and parish engagement. |
| Qualifications and experience: | The following experience is desirable for the Youth Minister / Leader:* Experience and expertise in Catholic youth ministry in a variety of settings.
* Understanding of youth ministry within the Australian Catholic context.
* Knowledge of the Catholic Church’s teachings and structures
* Practices the Catholic faith through regular attendance at liturgy and reception of the Sacraments.

The following would be highly regarded: * Undergraduate qualifications (completed or in progress) in youth ministry, youth work, theology, education or equivalent.
* Previous experience in developing and delivering faith based programs and resources for young people.
* Demonstrated commitment to youth ministry/leadership formation.
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| Training: | * All volunteers must complete the Safeguarding Essentials online training module on an annual basis.
* Roles which work directly with children and young people are required to complete the Working Safely with Children and Young People online training module every 3 years.
* Please note: Volunteers aged 16-17 must provide parental permission prior to undertaking online training modules. Volunteers under 16 do not undertake online training modules.
* Other training as directed.
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| Conditions: | * This is a volunteer role.
* Expected commitment is ……. hours a week/month.
* Must hold a current Victorian Working with Children Check or Victorian Institute of Teaching registration.
* Volunteers aged under 18 are exempt from the requirement to hold a Working with Children Check.
* Must apply for a Police Check or provide a recent Police Check if applicable.
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| Skills and attributes: |
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| * Commitment to the safety of children, young people and vulnerable people
* Motivated to work within the Catholic Church environment and a strong commitment to its values
* Commitment to ongoing personal faith formation
* Ability to develop and deliver holistic faith-based programs, utilizing existing resources
* Enthusiasm for sharing the Gospel with young people.
* Confidence in presenting to young people and engaging with young people.
* Ability to work within the broader vision of the parish.
* Honesty and integrity
* Reliability
* Responsibility
* Ability to work collaboratively with other ministries and key partners including the parish secretary, and parish volunteers.
* Planned and organised
* Willingness to participate in learning opportunities e.g. induction, training and development
* Able to communicate effectively and respectfully with others
* Flexible and adaptable
* Respect confidentiality and privacy
* Able to confidently utilise relevant technology e.g. computers, internet, social media, website
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| Key Results Areas: | Key Duties:  |
| Coordinate the fortnightly parish youth group | * Develops a program for each fortnightly youth group session.
* Recruits and coordinates a team of volunteers to assist in running the youth group.
* Promotes and actively invites young people to participate.
* Arranges visiting speakers / guest presenters.
* Delivers talks and presentations and leads small-group discussions.
* Run games and social activities in a safe manner.
* Manages the youth group budget.
* Ensures all activities of the youth group meet National Catholic Safeguarding Standards with the guidance of the Parish Safeguarding Committee.
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| Parish Engagement | * Facilitates the involvement of young people in the monthly Youth Mass.
* Present at key parish events and engages with parishioners of all ages.
* Manages the parish social media presence.
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